

EXHIBITOR APPLICATION: 2024 NCGWA CONTINUING EDUCATION & TRADE SHOW
JANUARY 25-26 | EMBASSY SUITES | GREENSBORO | 336-668-4535
HOTEL RESERVATIONS- \$125.00 | RESERVATION DEADLINE – JANUARY 11, 2024

Company: _____ **Contact:** _____

Address: _____ **Phone:** _____

City: _____ **State:** _____ **ZIP:** _____ **Email:** _____

Booth Agreement:

- ◆ I would like _____ to be a corporate partner at \$1,000. (See details enclosed. **Includes booth fees.**)
- ◆ I would like _____ 10' x 6' booths at \$400/booth (no electricity). _____ \$450/booth (with electricity).
- ◆ I would like _____ outside bulk space at \$400. (More than 1 space is an additional \$100.)
- ◆ I would like _____ combination (indoor booth and outside bulk space) at \$500.

The booth fee includes 2 full registrations to the Trade Show and lunch on Friday. (Additional people will be charged \$75 per person.) Please give the name of each person who will be in your booth during the Trade Show. If additional space is needed please use back side:

Name Badge (1) _____ Name Badge (2) _____

Enclosed is my check for payment in full in the amount of \$ _____.

Note ** - If you would like to pay thru paypal using a credit card, please include your email address above and an invoice will be forwarded to you. _____ Yes, Please send me a paypal invoice

If you are a Manufacturer, briefly describe the products or services you plan to display in your booth:

If you are a Supplier, Distributor or Sales Rep., list the manufacturers that you will represent in your booth:

In signing this Agreement, I understand and agree to the following provisions:

- ◆ All fees must be paid by January 20, 2024. Booth fees will be refunded if cancellation is received in writing by December 23, 2023. Booth fees, minus a \$50 service charge will be refunded if cancellation is received in writing after December 23, 2023 and before December 30, 2023. No refunds after January 6, 2024.
- ◆ A booth may be occupied by representatives of my company and products sold by my company. Representatives of other products or companies are **NOT** permitted in the booth without written permission of the Trade Show managers. **You may begin setting up on Friday morning at 7:00 a.m.** The booth must be set up by 8:30 a.m. on Friday, January 26, and must remain up until 4:00 p.m. **Vendors may not set up Thursday. No exceptions.**
- ◆ Booth Assignments: Exhibitor shall not reassign, sublease or share assigned exhibit space with any person, firm or other entity without notification to and approval of the Exhibit Manager. Exhibit Manager reserves the right to alter the location of exhibits, if it deems advisable and in the best interest of the show. **Firms and representatives of firm's not assigned exhibit space are prohibited from soliciting business in any form in the exhibition area. Violators will be promptly asked to leave the exhibition area.**
- ◆ The NCGWA is a "trade only" and educational conference. NCGWA reserves the right to cancel or refuse rental of a booth or tabletop space by any organization deemed, in the judgment of the Board of Directors, to be incompatible, or that intends to distribute materials to Conference participants deemed incompatible with the mission of NCGWA's obligations as a tax-exempt 501(c) (6) not for profit organization. Vendor/Exhibitors/Mfg Reps are not allowed to participate as an attendee with the purpose of walk-thrus and will be asked to leave the show.

Signature: _____ **Date:** _____